



## Club Constitution

### **ROADHOGGS LEICESTER AC**

#### 1. Name

The club will be called *ROADHOGGS LEICESTER ATHLETIC CLUB* and will be affiliated to an appropriate national governing body

#### 2. Aims and objectives

The aims and objectives of the club will be:

- To promote enjoyment in running
- To offer social and competitive opportunities in road and cross country running
- To offer advice, coaching and support as appropriate

#### 3. Club Equity Statement

Roadhoggs is committed to ensuring that equity underpins all its activities. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

***Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.***

- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

#### 4. Membership

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

#### 5. Membership fees

Membership fees will be set annually and agreed by the Management Committee.

Fees will be paid: annually.

#### 6. Officers of the club

The officers of the club will be:



- Chair.
- Vice Chair.
- Honorary Secretary and Treasurer.
- Membership Secretary.
- Men's Road Running Captain.
- Ladies Road Running Captain.
- Cross Country Captain.
- Welfare Officers (2)

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

## 7. Committee

The club will be managed through the Management Committee in accordance with the following:

- The Management Committee consists of the officers and ordinary members of the committee.
- The Management Committee meetings will be convened by the Chair of the club and held no less than 3 times per year.
- The quorum required for business to be agreed at Management Committee meetings will be: 7.
- The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- The Management Committee will have powers to appoint:
  - individual committee members to particular roles
  - subcommittees as necessary
  - advisers to the Management Committee as necessary to fulfil its business
- The Management Committee will be responsible for investigating complaints against members who may have infringed the club rules/regulations/constitution, but may authorise the Chair to act on its behalf. The Management Committee will be responsible for the conduct of any subsequent disciplinary hearings and taking any action of suspension or discipline following such hearings.

## 8. Finance

All club monies will be banked in an account held in the name of the club.

The Honorary Secretary and Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 31<sup>st</sup> December.

An **audited** statement of annual accounts will be presented by the Honorary Secretary and Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should be signed by the Honorary Secretary and Treasurer plus one other officer.



## 9. Annual General Meetings

Notice of Annual General Meetings (AGM) will be given by the Chair, with not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 15.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM. An EGM shall be called by the Chair:

- a) At the direction of the Management Committee, **or**
- b) At the request of at least five members, in writing to the Chair, stating the specific objects thereof.

## 10. Discipline and appeals

All complaints regarding the behaviour of members should be presented and submitted in writing to the club Welfare Officers or Chair.

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The club Welfare Officers are the lead contacts for all members in the event of any child protection concerns.

The Management Committee will appoint a sub-committee to hear complaints and make recommendations. This sub-committee will meet, normally, within 30 days of a complaint being lodged. The Management Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made, normally within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. Appeals should be lodged with the Chair within 14 days. The committee should consider the appeal within 14 days of the Chair receiving the appeal.

## 11. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.



In the event of dissolution, any assets of the club that remain will be used for the promotion of the sport of road running and/or cross country.

### 11. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

### 12. Declaration

Roadhogs Leicester Athletic Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

**Signed:**

**Date:**

**Name:**

**Position: Club Chair**

**Signed:**

**Date:**

**Name:**

**Position: Honorary Secretary and Treasurer**